

# Tender

## For

### Fabrication and supply of Fire Evacuation Plan boards / signage at AIIMS- Jodhpur.

N.I.T. No.	AIIMS-JDH/EE/ELECT/2022-23/10
NIT Issue Date	10 <sup>st</sup> March, 2023
Last Date of Online Submission of tender	17 <sup>th</sup> March, 2023 up to 03:00 PM
Technical Bid Opening	18 <sup>th</sup> March, 2023

Tender Document may be downloaded from following websites [www.aiimsjodhpur.ac.in](http://www.aiimsjodhpur.ac.in),  
<http://eprocure.gov.in>, [tenders.gov.in](http://tenders.gov.in)



**All India Institute of Medical Sciences, Jodhpur**  
Basni Phase – II, Jodhpur – 342005, Rajasthan  
Telephone: 0291- 2740741, Ext. No. 3185 email: [saxenap@aiimsjodhpur.edu.in](mailto:saxenap@aiimsjodhpur.edu.in)  
[www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in)

**INDEX**

<b>S. No.</b>	<b>Information for bidder</b>	<b>Page No.</b>
1.	Notice Inviting Tender	03
2.	Instructions for the Bidders	04
3.	General Conditions of Contract	05
4.	Technical Specifications	08
5.	Annexure- I (Bid Security Declaration Form)	09
6.	Annexure-II (Details of Bidder)	10
7.	Annexure- III (Tender Acceptance Certificate)	11
8.	Annexure-IV (Undertaking for Non-blacklisting Certificate)	12
9.	Checklist7	13
10.	Form of Performance Security (Bank Guarantee)	14
11.	Price bid form (BoQ)	Separately attached

**Executive Engineer (E)**  
**AIIMS, Jodhpur**

**NOTICE INVITING TENDER**

S. No.	Particular	Remarks
1.	Name of work	Fabrication and supply of Fire Evacuation Plan boards / signage at AIIMS- Jodhpur
2.	NIT No.	AIIMS-JDH/EE/ELECT/2022-23/10
3.	Period allowed for completion work	07 days
4.	Estimated Cost	₹. 5,00,000/-
5.	Tender documents	Download from following websites- <a href="http://www.aiimsjodhpur.edu.in">www.aiimsjodhpur.edu.in</a> <a href="http://eprocure.gov.in">http://eprocure.gov.in</a>
6.	Last date and time of online submission of tender	17 <sup>th</sup> March, 2023 up to 03:00 PM
7.	Date of online technical bid opening	18 <sup>th</sup> March, 2023

❖ Bidders may please read carefully the notes given with the tender Notice.

**Executive Engineer (E)**  
**AIIMS, Jodhpur**

**NOTICE INVITING TENDER**

All India Institute of Medical Sciences (AIIMS)- Jodhpur, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Item rate based Online bids in two bid system for the works pertains to **Fabrication and supply of Fire Evacuation Plan boards / signage.**

**Instructions for the Bidder/ the service provider: -**

1. **Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**
2. The complete bidding process is online. Bidders should be possession of valid Digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
3. **Bidder/Service Providers are advised to follow the instructions provided in the ‘Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>’.**
4. Bid documents may be scanned with 100 dpi with black and white **option** which helps in reducing size of the scanned document.
5. The successful bidder / contractor will have to submit Performance Security Deposit @8% of the contract value is required to be submitted within 07 days from the date of issue of notification of award. The same shall be valid up to stipulated date of completion of work plus 60 days.

**6. Submission of Tender:**

The tender shall be submitted online only in two parts, viz. Technical Bid and Financial Bid on CPP portal.

- ✓ *The offers submitted by e-mail / telefax shall not be considered. No correspondence will be entertained in this matter.*

**I. Technical Bid:**

The following documents are to be furnished by the bidder along with Technical Bid as per the tender document:

- a) Copy of PAN Card.
- b) Copy of GSTIN Registration.
- c) The bidder will submit an affidavit on ₹. 100/- Non-Judicial Stamp for declaration purpose of have their own fabricating / printing facility and situated at Jodhpur (Rajasthan) or atleast have an Office / Branch Office located at Jodhpur (Rajasthan).
- d) Certificates as per Annexure-I to IV.

**II. Financial Bid**

- a) Price bid Form [As per BoQ] – Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Executive Engineer (E)**  
**AIIMS, Jodhpur**

### **General Conditions of Contract**

1. **Rate:** The rates must be quoted only in the schedule of quantities i.e. BoQ separately attached with the tender and nowhere else i.e. letter heads etc. The rates quoted should be on FOR basis. Only GST shall be paid extra as applicable.
2. **Validity:** The quoted rates must be valid for a period for ***180 days*** from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same may be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the bidders shall not be allowed to quote for any other tender of AIIMS- Jodhpur and the same shall also be intimated to their respective parent department from where they are registered without assigning any reason thereof. The bidder should also be ready to extend the validity, if required, without changing any terms & conditions etc. of their original tender. In case the last date of sale / of receipt of tender / of opening the tender is declared as Holidays, the respective dates shall be treated as postponed to the next working day accordingly.
3. **Affidavit:** The firm should have their own fabricating / printing facility and situated at Jodhpur (Rajasthan) or atleast have an Office / Branch Office located at Jodhpur (Rajasthan). In this regard firm should submit an affidavit on ₹. 100/- Non-Judicial Stamp for declaration purpose. Authorities of AIIMS, Jodhpur may visit the location and verify address given in tender by the firm / company during tender evaluation or before placing order.
4. **Technical Evaluation:**
  - a) Detailed technical evaluation shall be carried out by the Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms & condition of the tender without any deviation.
  - b) The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order. The Director, AIIMS, Jodhpur shall have right to accept or reject any or all tenders without assigning any reasons thereof. Conditional bid will be treated as unresponsive and will be rejected.
5. **Financial Evaluation:**

The financial bid shall be opened of only those bidders who have been found to be technically eligible. After the evaluation of the bid(s) AIIMS- Jodhpur will award the contract to the lowest evaluated responsive bidder on **composite basis**. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder.
6. **Authority:** Right to issue and to accept or reject any or all tenders without assigning any reason thereof is reserved by the Competent Authority, AIIMS-Jodhpur.
7. **Performance Security Deposit:**
  - a. Performance Security Deposit of the contract in accordance with all the terms and conditions specified in the tender, the successful tenderer / contractor shall furnish a Performance Security **@8%** of order value in the form of Fixed Deposit Receipt or Bank Guarantee from any

- Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" after receipt of work order.
- b. AIIMS-Jodhpur shall have the right to encash the Performance Security Deposit for non-compliance of any or all the terms and conditions of the tender / contract and to recover any Liquid Damages and penalties under the contract as well as against defects in the any of the work as enumerated in the tender / contract.
  - c. **Refund of Performance Security Deposit** - The Performance Security Deposit shall be refunded after completion of work and clearance from the Engineer-In-Charge.
8. **Signing the Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of ₹. 500/- (Rs. Five Hundred only) along with performance security within fifteen days of the issue of the Letter of notification of award
  9. **Authority of person signing document:** A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Director, AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
  10. **Sample for approval:** The successful bidder / contractor must submit & get approval of the acrylic sheet, printing paper etc. accessories from the Engineer-In-Charge paper at AIIMS Jodhpur before fabrication.
  11. **Penalty:** Any deviation from the item got approved i.e. acrylic sheet, printing paper etc. accessories and damaged supply may attract penalty upto 10% of contract value as decided by the competent authority. AIIMS- Jodhpur keeps the right to reject the entire or part supply of defective material, which is not found satisfactory as per demand.
  12. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person/party. The tender is not transferable. Only one tender shall be submitted by one bidder.
  13. **Delivery:** The firm must provide corrected proof within 07 days from the date of providing the printing material to the firm. All the material ordered shall be delivered within 15 days from the date of receipt of work order. All the aspects of safe delivery shall be the exclusive responsibility of the supplier.
  14. **Inspection:**
    - (a) AIIMS, Jodhpur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
    - (b) The Director, AIIMS Jodhpur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
    - (c) No payment shall be made for rejected items. Rejected items must be removed by the Bidders within a week of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.
  15. **Deviation:** The quantities are approximate may increase or decrease and are liable to change up to any extent on either side. The Engineer-in-Charge reserves right to order deviation from the quantities mentioned in the tender. The contractor shall do the work of the additional quantity on

the rates quoted in the tender documents. The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of supply in full as mentioned in tender but which did not derive any consequence of the full supply of material mentioned in tender not having been ordered.

- 16. Payment Term:** The payment shall be made after satisfactory supply of fabricated fire evacuation plan as per Technical Specifications and accepted by the institute. No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work. No payment will be made for goods rejected.
- 17. Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned in tender, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the Performance Security Deposit shall also stands forfeited.
- 18. Liquidated Damage:** If the supplier fails to provide the corrected proof/ deliver the ordered materials on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10 % of the total order value.
- 19. Insolvency etc.:** In the event of the firm being adjudged insolvent or having receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
- 20. Applicable Law:**
- The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
  - The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties. Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
  - Force Majeure: Any delay due to Force Majeure will not be attributable to the contractor.
- 21.** Contractor shall be fully responsible for any damages caused to govt. property by him or his labour in carrying out the work and shall be rectified by the contractor at his own cost.
- 22.** In case of any discrimination, the decision of the Director, AIIMS- Jodhpur shall be final and binding on the bidder / contractor.

**Executive Engineer (E)**  
**AIIMS, Jodhpur**

**TECHNICAL SPECIFICATIONS**

S. No.	Description of Item	Unit	Qty.
1.	Fabrication and supply of Fire Evacuation signage board of Acrylic Sheet of size 610 mmx 915 mm, plan fixed between transparent Acrylic sheets of 5mm (front) and 3mm, complete with mechanically drilled and finished 04 holes with steel studs (04 nos.) of atleast 2” size, <b>including designing and colored printing</b> of Fire evacuation plan of suitable size on laser printing paper.	each	86.00

**Executive Engineer (E)**  
**AIIMS, Jodhpur**



**ANNEXURE - I**  
**Bid Security Declaration Form**  
(On letter head of company /firm)

Tender No. \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Director,  
All India Institute of Medical Sciences  
JODHPUR-Rajasthan

I/We the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by **AIIMS, Jodhpur** during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed:

(Signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration) duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

**ANNEXURE - II**

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No. of office	
Name of Proprietor/Partner/Managing Director/Director.	
Phone No: -  Mobile No: -  Email id:-	
Name and address of business center at Jodhpur (Rajasthan)	
PAN No. (Enclose the attested copy of PAN Card).	
GST No. (Enclose the attested copy of GSTIN Certificate).	
Any other information, if necessary.	

Date:  
Place:

Name :  
Business Address :  
Signature of Bidder :  
Seal of the Bidder :

**ANNEXURE – III**

**UNDERTAKING CERTIFICATE  
(To be submitted on Letter Head of the Company/Firm)**

I/We hereby certify that the above firm has not been ever blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that my / our firm/consumer will execute the work as per the specification given by Institute and also abide all the terms and conditions stipulated in tender.

I/We also certify that the information given in the bid is true and correct in all aspects and if in any case at a later date if, it is found that any detail/s provided are false and incorrect, any contract given to my/our firm or participation may be summarily terminated at any stage, my/our firm/company will be blacklisted and Institute may have imposed any action as per NIT rules.

Date:	Name	:
Place:	Business Address	:
	Signature of Bidder	:
	Seal of the Bidder	:

**ANNEXURE –IV****TENDER ACCEPTANCE FORM**  
**(On letter head of company /firm)**

To,  
The Director,  
All India Institute of Medical Sciences,  
Jodhpur (Raj.)

Ref.: Your NIT No.: **AIIMS-JDH/EE/ELECT/2022-23/10** due on: **17-03-2023**.

I / We, the undersigned have examined the above mentioned Tender Enquiry Document, including amendment / corrigendum (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver in conformity with your above referred document for the sum as shown in the Price Schedules (BoQ) uploaded herewith and made part of this bid. If our bid is accepted, we undertake to supply the items / services for which tender has been concluded, in accordance with the delivery schedule specified in the Schedule of Requirements. We further confirm that, if our bid is accepted, we shall provide you with a Performance Security Deposit of required amount in an acceptable form as mentioned in your NIT. We agree to keep our bid valid for acceptance as required in your NIT Document, read with modification, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred advertised tender enquiry. We confirm that we do not stand deregistered/banned/blacklisted by Central / State Govt. / Ministries / Departments. We confirm that we fully agree to the terms and conditions specified in above mentioned Tender Enquiry Document, including amendment / corrigendum if any.

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the institute in addition to forfeiture of the Performance Security Deposit / or any other action against us.

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in AIIMS organization in future forever. Also, if such a violation comes to the notice of the institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Performance Security Deposit.

Name: \_\_\_\_\_

Business Address \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Check List

S. No.	Information for bidder	Remarks	Refer page no. of submitted bid
1.	Notice Inviting Tender <b>(read &amp; accepted)</b>	Yes / No	
2.	An affidavit on ₹. 100/- Non-Judicial Stamp for declaration purpose of have own fabricating / printing facility and situated at Jodhpur (Rajasthan) or atleast have an Office / Branch Office located at Jodhpur (Rajasthan). <b>(attached)</b>	Yes / No	
3.	Copy of PAN Card <b>(attached)</b>	Yes / No	
4.	Copy of GST Registration <b>(attached)</b>	Yes / No	
5.	General Conditions of Contract <b>(read &amp; accepted)</b>	Yes / No	
6.	Technical Specifications <b>(read &amp; accepted)</b>	Yes / No	
7.	Annexure- I Bid Security Declaration Form <b>(filled &amp; attached)</b>	Yes / No	
8.	Annexure- II (Details of Bidder) <b>(filled &amp; attached)</b>	Yes / No	
9.	Annexure-III (Undertaking Certificate) <b>(filled &amp; attached)</b>	Yes / No	
10.	Annexure-IV (Tender Acceptance Form) <b>(filled &amp; attached)</b>	Yes / No	
11.	Check list filled <b>(filled &amp; attached)</b>	Yes / No	

Date:

Name

:

Place:

Business Address

:

Signature of Bidder

:

Seal of the Bidder

:

**FORMAT FOR PERFORMANCE SECURITY DEPOSIT IN CASE OF BANK GUARANTEE*****(TO BE FURNISHED BY CONCERN BANK)***

1. In consideration of the Director, AIIMS, Jodhpur (hereinafter called "the Government ") having offered to accept the terms and conditions of the proposed agreement between \_\_\_\_\_ and \_\_\_\_\_ (hereinafter called "the said Contractor(s)") for the work \_\_\_\_\_ (hereinafter called "the said agreement}") having agreed to production of an irrevocable Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as a security/guarantee from the contractor(s) for compliance of his obligation in accordance with the terms and conditions in the said agreement.  
We \_\_\_\_\_ (hereinafter referred to as Bank) hereby (Indicate the name of the Bank) undertake to pay to the Government an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) on demand by Government.
2. We \_\_\_\_\_ do hereby undertake to pay the (Indicate the name of the Bank) amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)
3. We the said bank undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.
4. The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the contractor (s) shall have no claim against us for making such payment.
5. We \_\_\_\_\_ further agree that the guarantee herein contained (Indicate the name of Bank) shall remain in full force and effect during the period that would be taken for the performance of the said agreement and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till Engineer-in-charge on behalf of the Government, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor (s) accordingly discharges this guarantee.
6. We \_\_\_\_\_ further agree with the Government that the (Indicate the name of Bank) Government shall have the fullest liberty without our consent, and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor (s) and to forebear or enforce any of the terms and conditions relating to the said agreement & we shall not be relieved from our liability by reasons of any such variation or extension being granted to the said contractor (s) or for any forbearance, act of omission on that part of the Government or any indulgence by the Government to the said contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
7. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor (s).
8. We \_\_\_\_\_ lastly undertake not to revoke this (Indicate the name of Bank) guarantee except with the previous consent of the Government in writing.
9. This guarantee shall be valid up to \_\_\_\_\_ unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this Guarantee all our liabilities under the Guarantee shall stand discharged. Dated the \_\_\_\_\_ day of \_\_\_\_\_ for \_\_\_\_\_ (Indicate the name of Bank).